

# Crystal Group Holiday Party Corporate Event

## General Information

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### **Performers**

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Will Krieger - wkriegermusic@gmail.com - 2627202249 (Piano)

### **Entire Event Day Time Frame**

01/06/2024 - 05:00 pm - 11:00 pm CST

### **Location**

The Hotel at Kirkwood Center  
7725 Kirkwood Blvd SW  
Cedar Rapids, Iowa 52404-5231

### **Contact Person(s)**

Brian Pecinovsky  
(319) 200-4041  
brian.pecinovsky@crystalrugged.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

### **Expected number of guests:**

150-200

### **Contacts**

#### **Photographer:**

Derek Klinkenborg  
Epic Events Iowa  
(319) 200-4041  
brian.pecinovsky@crystalrugged.com

#### **Venue Manager:**

Mary VanHouten  
  
(319) 848-8706  
Mary.VanHouten@kirkwood.edu  
<https://www.thehotelatkirkwood.com/>

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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5-6pm	Social Hour	DJ Background Music in the ballroom
6-8pm	Welcome   Dinner   Service Awards	performers will eat at table in the ballroom, speakers will use hotel lectern & microphone
8pm-10pm	Dueling Pianos	
10pm-11pm	DJ Background Music	

### **Explicit Lyrics:**

Avoid all explicit lyrics

### **Tipping:**

Yes

### **Alcohol/Bar**

Type: Cash



FELIX AND FINGERS  
DUELING PIANOS

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## Miscellaneous Information

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### **People To Include In Show**

Not that I'm aware of but if you ask, I'm sure someone would be glad to be part of the show.

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Guest account

Open access

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3

### **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)