

Spring Park Surgery Center Holiday Party Private Event

General Information

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

Entire Event Day Time Frame

01/06/2024 - 05:00 pm - 10:00 pm CST

Location

Holiday Inn & Suites
4215 Elmore Avenue
Davenport, Iowa 52807-2625

Contact Person(s)

Heather Hilgendorf-Cooley
(563) 321-8824
hilgendorf-cooleyh@springparksurgery.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: This is at J-Bar at The Holiday Inn & Suites. You will be in the Grand Ballroom. Cocktails will be directly outside of the ballroom but the doors will be open so no extra speakers are necessary.

Expected number of guests:

140

Contacts

Venue Manager:
Chelsea Carmack

(563) 468-6146
ccarmack@hoari.com
<http://www.heartofamericagroup.com>

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
5 - 6 p.m.	Cocktail Hour	Classic Rock/Pop Instrumental Music Please
6 - 7 p.m.	Dinner Hour	Classic Rock/Pop Instrumental Music Please
7:00-7:15 p.m.	Awards Presentation/Thank you	
7:15 - 10:00 p.m.	Dueling Pianos	Breaks as needed

Announcements

At 5:50 p.m. please announce for everyone to begin to take a seat as dinner will begin shortly.

At 7:00 p.m. please announce that a short awards presentation will now take place. At this time, please call up Heather. Please note -- during the cocktail and dinner hours, you have agreed to play instrumental music in the backgrounds.

Explicit Lyrics:

I do not believe you will have a problem at all with this.

Songs To Avoid:

Please avoid Hokey Pokey and Chicken Dance, UNLESS it is requested by audience.

Must Play Songs:

Sweet Caroline - by Neil Diamond (Live if you can)

Tennessee Whiskey - by Chris Stapleton (Live if you can)

Save Me - by Jelly Roll (Live if you can)

I Was Made For Loving You - by KISS (Live if you can)

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: Specific number of complimentary drink tickets are handed out to all employees and their guests. Once those tickets are used, employees and guests may then purchase additional beverages from the bar.

Additional Information: First and foremost, Felix and Fingers have played at this venue before. The staff at the Holiday Inn/J-Bar are excited to once again meet your needs.

In addition, much of the audience will be healthcare workers...ranging from physicians, anesthesiologists and nurses to scrub techs, sterile processing techs, administrative personnel and management. This is one of the highest attended

holiday parties and our employees are so excited we are having Felix and Fingers as our entertainment this year. Thank you. I booked you all as I had seen you before and have no doubt you will keep our guests entertained for the evening!



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Miscellaneous Information

People To Include In Show

Brenda
Sue
Dawn
Heather
Dr. Wagle
Dr. Fenzl
Dr. Berneking
Kaylyn
Liz
Kleber

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Chelsea can provide from the hotel

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

[Please be sure to review the Private Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:30 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)