

# Plexus Winter Party Corporate Event

## General Information

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### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Kai Plier "Kai on the Keys" - kelisemusic@gmail.com - 3123505590 (Piano)

### **Entire Event Day Time Frame**

01/20/2024 - 05:00 pm - 10:00 pm CST

### **Location**

Bridgewood Resort Hotel  
1000 Cameron Way  
Neenah, Wisconsin 54956-9807

### **Contact Person(s)**

Tori Nizzi  
(920) 988-1548  
tori.nizzi@plexus.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Enter through the side door, the event is on the ground floor. There is a cobblestone flooring, be aware for rolling carts.

### **Expected number of guests:**

260

### **Contacts**

#### **Venue Manager:**

Shelley Lauer

(920) 720-8000

SLauer@bwneenah.com

<https://bridgewoodresorthotel.com/>

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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
3:00-5:00pm	Setup	
5:00-6:00pm	Cocktails	DJ - Mix of 60s 70s 80s
6:00-6:30pm	Hors d'oeuvres	
6:30-7:30pm	Dinner (Buffet)	performers have meals prepared
7-10pm	Dueling Pianos	
8:30-8:45pm	Raffle	This can be moved around based on what Jake would like as long as it's between 8 and 9

### **Explicit Lyrics:**

We would like to keep the event clean. Please use best judgement and feel free to deny a request if needed.

### **Tipping:**

Yes

### **Alcohol/Bar**

**Type:** Combination/Other

**Details:** The first two drinks per person are free with drink tickets. Any past that are cash.

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## Miscellaneous Information

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### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

	<b>Wireless Name</b>		<b>Password</b>
TBD		TBD	

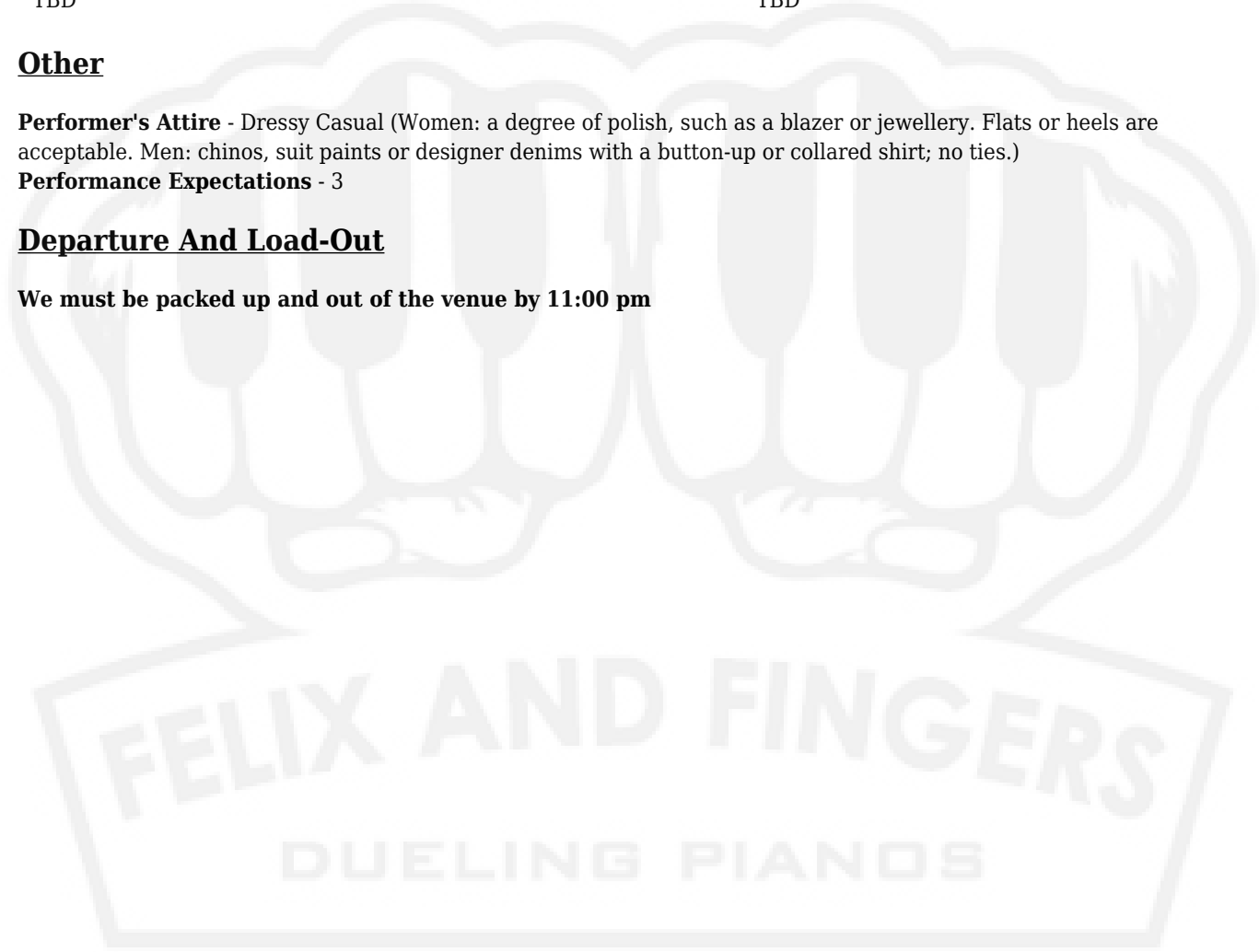
### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 1

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:00 pm**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)