On Track Holiday Party Corporate Event General Information

Performers

- Kevin Coon kevinwcoon@gmail.com 913-593-6707 (Piano)
- Nick Slater (Carswell) nickcarswellmusic@gmail.com 785-424-5236 (Piano)

Entire Event Day Time Frame

01/06/2024 - 05:30 pm - 11:30 pm CST

Location

Gatherings 1024 6th Street Nevada, Iowa 50201

Contact Person(s)

Matthew Runge (515) 451-6719 matt@ontrackiowa.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

70

Contacts

Venue Manager: Tori Stanton

(515) 715-5260 weddings@gatheringsnevada.com http://www.gatheringsnevada.com

<u>Upgrades</u>

• Mini-shells

On Track Holiday Party Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes	
5:30 to 6:30	Cocktails	DJ Music	
6:30 to 7:15	Dinner	DJ Music. Announcement will be made	
7:15 to 8:00	Comedian	Will want to borrow your microphone for this	
8:00-9:00	Dueling Pianos		
9:00-10:00	Games		
10:00-11:30	Dueling pianos and some maybe games mixed in along with awards		

Explicit Lyrics:

ANYTHING GOES

<u>Tipping:</u>

Yes

Alcohol/Bar

Type: Combination/Other **Details:** Drink tickets

On Track Holiday Party Corporate Event Miscellaneous Information

People To Include In Show

PICK ANY OF THEM

Wireless

Details:			
Please Provide	The Name Of The Connection And Pa	ssword	
	Wireless Name		Password
tbd		tbd	

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

Please be sure to review the Corporate Events Guide!

Departure And Load-Out

We must be packed up and out of the venue by 11:59 pm

FELIX AND FINGERS

On Track Holiday Party Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
 Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

<u>Scribd</u>

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

4. CEO Mike Potts - (815) 245-3623 (text only)

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support