

# Magellan Financial Holiday Party Corporate Event

## General Information

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### **Performers**

- Kat Lange - Christine4082@gmail.com - 9703104082 (Piano)
- Vince Alten - vincealten@gmail.com - 575-202-1375 (Piano)

### **Entire Event Day Time Frame**

12/09/2023 - 06:00 pm - 11:00 pm CST

### **Location**

Marriott Downtown Kansas City - Ballroom A "Basie"  
200 W 12th St  
Kansas City, Missouri 64105-1638

### **Contact Person(s)**

Sheena Kennedy  
(515) 370-1461  
skennedy@magellanfinancial.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** Ballroom A "Basie" is where the event will be held. It is on the 2nd floor. You may load in the front of the building. Feel free to contact Sheena day of if you have any questions.

### **Expected number of guests:**

90

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6:00 - 7:00	Cocktail Reception	DJ Background music
7:00 - 8:30	Dinner	DJ Background Music
8:30 - 11:00	Dueling Pianos	

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### Explicit Lyrics:

This group is quite the party and we are not the typical corporate company. You do not need to worry about offending anyone.

### Tipping:

Yes

### Alcohol/Bar

Type: Open



FELIX AND FINGERS  
DUELING PIANOS

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## Miscellaneous Information

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### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

Wireless Name	Password
tbd	tbd

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3

### **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)