

ICC Annual Holiday Party Corporate Event

General Information

Performers

- Casey Cross - caseyrcross@gmail.com - 4058856529 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

Entire Event Day Time Frame

01/27/2024 - 07:00 pm - 11:00 pm CST

Location

Bolingbrook Golf Club
2001 Rodeo Dr
Bolingbrook, Illinois 60490-3184

Contact Person(s)

Caroline Martini
(630) 450-7092
carolinemartini@icceo.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:30 pm

Expected number of guests:

75-100

Contacts

Venue Manager:

Kim Krasowski

(630) 679-5014
kkrasowski@bolingbrookgolfclub.com
<http://www.bolingbrookgolfclub.com>

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
7 - 7:30 pm	Cocktails	DJ Background
7:30 - 9:30 pm	Hors D'Oeuvres	DJ until 8pm
9:30 pm	Speeches	Tentative
7 - 11 pm	Video Montage	Looping throughout the event
8 - 10:30	Dueling Pianos	May switch to DJ between 10-10:30 if the room needs a change
10:30 - 11:00	DJ Requests	

Explicit Lyrics:

Lyrics are okay, all construction people.

Tipping:

Yes

Alcohol/Bar

Type: Open

FELIX AND FINGERS
DUELING PIANOS

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Miscellaneous Information

People To Include In Show

Will make a list

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

Shuttle Details - Holiday Inn & Suites

10:40 pm

11:00 pm

11:20 pm

Yes, please announce.

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)