# Senate Republicans Corporate Event General Information

### **Performers**

- Katrina Nilsen katrinanilsenmusic@gmail.com 9792290892 (Piano)
- T. Duncan Parker duncan@felixandfingers.com 2174945079 (Piano)

### **IMPORTANT: Food Allergy Information**

• T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

# **Entire Event Day Time Frame**

12/20/2023 - 05:00 pm - 09:00 pm CST

# **Location**

Arlington's 210 Broadway Springfield, Illinois 62701

### **Contact Person(s)**

Roxanne Owens (217) 622-4406 roxanne@isrvf.com

# Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

# Expected number of guests:

125-150

#### **Contacts**

**Venue Manager:** Ebben Moore

(217) 679-6235 arlingtonsspringfield@gmail.com https://arlingtonsspi.com/

# Senate Republicans Corporate Event General Timeline

# **Itinerary**

Time Frame	Activity	Notes
5-6pm	Office staff Christmas party	Cocktail music - mix of holiday stuff
6	leader speech	
6-8:30	Dueling Pianos	Then do dueling pianos and get people involved.
	take a break and eat.	
8:30-9	DJ party	
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### **Announcements**

Buffet of apps.

# **Explicit Lyrics:**

Please see Roxanne at venue to ok any of these requests.

### **Songs To Avoid:**

No WAP

# **Must Play Songs:**

Classic Rock. - by () Roxanne - by The Police (Coordinator of the event.)

# **Tipping:**

No

### Alcohol/Bar

Type: Open

# Senate Republicans Corporate Event Miscellaneous Information

### **People To Include In Show**

Will talk to boss and discuss on our event call.

### **Wireless**

Details: Please Provide The Name Of The Connection And Password Wireless Name

Not sure, will get

ask day of

Password

# **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 1

#### Please be sure to review the Corporate Events Guide!

### **Departure And Load-Out**

We must be packed up and out of the venue by 10:00 pm Additional Information: sweaters and jeans. casual work environment.

# Senate Republicans Corporate Event Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

# **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)Stands (Keyboard Stand, Music Stand, Mic Stand,
- Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

# <u>Scribd</u>

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

**Player FAQ** 

Have other questions? Chat with our AI Support

# The "No" List

- No special load-in instructions
- No tipping allowed
- No children
- No sound ordinances
- *No* shuttle

# **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

**2. Logistics Manager** Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO** Bre Podgorski - (818) 823-5799 (text only)

# 4. CEO

Mike Potts - (815) 245-3623 (text only)