

Performance Columbus Holiday Party Corporate Event

General Information

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Terrell Sparks - terrellsparks77@gmail.com - 317-682-8549 (Piano)

Entire Event Day Time Frame

12/15/2023 - 06:00 pm - 10:00 pm EST

Location

COSI
333 W Broad St
Columbus, Ohio 43215-2738

Contact Person(s)

Madison Turner
(614) 600-7298
madison.turner@performancecolumbus.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: You may begin to load-in equipment at 3PM if you need to - players to set up in the Planetarium on the 2nd floor (M level). See attached files for Load-In instructions.

Expected number of guests:

1200

Contacts

Venue Manager:

Betsy North

(614) 228-2674
enorth@cosi.org
<https://cosi.org/>

Performance Columbus Holiday Party Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
6:00-7:00pm	Cocktails	DJ Typical Holiday Party Jams
6:30-7:30pm	Dinner	DJ Holiday Instrumental
7:30-9:30pm	Dueling Pianos	
9:30-10:00pm	DJ Requests	DJ while breaking down pianos.

Announcements

IMPACT 60 is our non-profit organization that helps over 300 other organizations that help with basic necessities for people in need.

Explicit Lyrics:

Keep it appropriate for all ages.

Songs To Avoid:

Children will be attendance, would like to keep the music appropriate for all ages.

Tipping:

Yes, for charity
IMPACT60

Alcohol/Bar

Type: Combination/Other

Details: Each guest at the party is allotted 2 drinks tickets to use at the bar.

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Miscellaneous Information

People To Include In Show

Anyone walking by.

Children

Approximate Number Of Children: 400

General Age Range: 1-16

Sound Ordinance

Last song must end at **10:00 pm**

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Public

No Password

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

Additional Information: F&F played for this event last year and we're happy to have you back! This is going to be a large group of family dealerships with lots of kids attending.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No must-play songs
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)