RG Heating & Air Conditioning, Inc. - Holiday Party Corporate Event General Information

Performers

- Jake Ashey jake@felixandfingers.com 7034637586 (Piano)
- Katrina Nilsen katrinanilsenmusic@gmail.com 9792290892 (Piano)

Entire Event Day Time Frame

01/06/2024 - 06:00 pm - 11:00 pm CST

Location

Madison Marriott West 1313 John Q Hammons Dr Middleton, Wisconsin 53562-3502

Contact Person(s)

Kelsey Greiber (608) 712-3890 kelsey.greiber@rgheating.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of guests:

60

Contacts

Venue Manager: Angela Grundahl

(608) 824-2711 angela.grundahl@atriumhospitality.com

RG Heating & Air Conditioning, Inc. - Holiday Party Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
6:00-7:00pm	Cocktails / Hors D'Oeuvres	mix of decades hits
7:00-8:00pm	Dinner	performers have seats for buffet dinner
8:00-10:30pm	Dueling Pianos	
10:30pm-11:00pm	Some will stick around for a bit, bars to stay open	DJ background

Explicit Lyrics:

Moderate lyrics acceptable - Wide variety of ages will be present, want to keep it clean but also understand that many will enjoy the adult entertainment as well.

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Open bar for drink tickets provided upon arrival, cash bar after those are used up by employees/guests. **Additional Information:** We aren't sure how many of our employees have been to dueling piano shows before, so they may be shy at first... but they are not actually a shy group!

RG Heating & Air Conditioning, Inc. - Holiday Party Corporate Event Miscellaneous Information

<u>Wireless</u>

Details: Please Provide The Name Of The Connection A	nd Descriverd
Wireless Name	Password
TBD	TBD
<u>Other</u>	
Performer's Attire - Casual (Blue jeans and a t-shi Performance Expectations - 1	rt would be acceptable.)
<u>Departure And Load-Out</u>	
We must be packed up and out of the venue by	12:00 am

RG Heating & Air Conditioning, Inc. - Holiday Party Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

<u>The "No" List</u>

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
 - No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)