

# ELG Corporate Event

## General Information

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### **Performers**

- Julia Chisholm - juliachisholmmusic@gmail.com - 781-710-2335 (Piano)
- Kathleen Butler-Duplessis - kbutlerduplessis@gmail.com - 6142044338 (Piano)

### **Entire Event Day Time Frame**

11/06/2023 - 06:00 pm - 09:00 pm EST

### **Location**

Seaport Hotel  
One Seaport Lane, Boston, MA  
Boston, Massachusetts 02210

### **Contact Person(s)**

Katrina Delicato  
(401) 639-4951  
katrina.delicato@citizensbank.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** The hotel suggests loading in at the turnaround, 50 world trade center avenue.

### **Expected number of guests:**

135

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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
6:00-6:30	cocktail hour	recorded background music
6:30	reception starts	may need to borrow microphone to make announcements
6:30-9	dueling pianos	play recorded background music on break
7	dinner stations	

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### **Explicit Lyrics:**

PG-13 show

### **Songs To Avoid:**

Keep it corporate friendly. No WAP etc

### **Tipping:**

No

### **Alcohol/Bar**

Type: Open



FELIX AND FINGERS  
DUELING PIANOS

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## Miscellaneous Information

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### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

	<b>Wireless Name</b>		<b>Password</b>
TBD		TBD	

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 1

### **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)