Hope Gala/ For The Silent Fundraising Event General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

• Brian Boyce - bdboyce9@gmail.com - (816)678-6247 (Piano)

Entire Event Day Time Frame

11/04/2023 - 06:00 pm - 10:30 pm CST

Location

WT Brookshire Conference Center 2000 W Front St Tyler, Texas 75702-6854

Contact Person(s)

Michelle Pena (903) 520-5363 michelle@forthesilent.org

<u>Load-In</u>

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm **Please Note:** There is a loading dock and double door entry on the west side of the building

Expected number of guests:

400-500

Contacts

Venue Manager: Lisa Wells

(903) 531-1349 lwells@tylertexas.com https://www.cityoftyler.org/government/departments/parks-rec/facilities/w-t-brookshire-conference-center#!/

<u>Upgrades</u>

• Mini-shells

Hope Gala/ For The Silent Fundraising Event General Timeline

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Itinerary

Time Frame	Activity	Notes
6:00	Guests Arrive, Cocktails & Apps	
6:30	Guests are seated, Intro	
6:45	Dinner served	performers will eat at this time
7:30	Video Presentation / Speech	
8:15	Live Auction	
8:45	Dueling Pianos	
10:30	End of Night	

Explicit Lyrics:

No explicit lyrics

Songs To Avoid:

This is a fundraiser for an organization that helps fight human trafficking. All music needs to be "safe" music, nothing vulgar or sexual undertones.

Tipping:

Yes

Alcohol/Bar

Type: Open

Hope Gala/ For The Silent Fundraising Event Miscellaneous Information

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<u>Children</u>

Approximate Number Of Children: 10 General Age Range: ages 13-17

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

TBD

TBD

TBD

Other

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 3

How to play a Felix and Fingers Fundraiser

Departure And Load-Out

We must be packed up and out of the venue by 11:30 pm



Hope Gala/ For The Silent Fundraising Event **Gear Check And No-List**

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) Below is the order of contact to follow:
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Ouestionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

The "No" List

- No special announcements
- No must-play songs
- No sound ordinances
- No shuttle

Emergency Contacts

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

4. CEO Mike Potts - (815) 245-3623 (text only)