

# Atlas Companies Holiday Party Corporate Event

## General Information

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### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)
- Dean Sinclair - sinclair.dean156@gmail.com - 815-260-1614 (Drummer)

### **IMPORTANT: Food Allergy Information**

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

### **Entire Event Day Time Frame**

12/09/2023 - 06:00 pm - 11:30 pm CST

### **Location**

Renaissance Schaumburg Convention Center  
1551 Thoreau Dr N  
Schaumburg, Illinois 60173-4176

### **Contact Person(s)**

Rachel Hyde  
(847) 508-0093  
rhyde@atlaslift.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

### **Expected number of guests:**

350

### **Contacts**

#### **Venue Manager:**

Audrey Guio

(847) 303-4176

Audrey.Guio@renhotels.com

<https://www.marriott.com/en-us/hotels/chirs-renaissance-schaumburg-convention-center-hotel/overview/>

### **Upgrades**

- Mini-shells
- Additional Musicians



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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6-7	cocktail hour	Dj Background Music (Pop Cocktails)
7-7:30	Dinner	Background Music
7:30-7:40	President Speech	
7:40-10	Dueling Pianos	
10-11:30	Dj Dance Party	

### Announcements

Raffles throughout the night

### Explicit Lyrics:

No explicit lyrics

### Tipping:

No

### Alcohol/Bar

Type: Open



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## Miscellaneous Information

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### **People To Include In Show**

Maybe - I will get back to you on this.

### **Wireless**

**Details:** There is no name/password. You may have to create a hotspot.

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

### **Departure And Load-Out**

**We must be packed up and out of the venue by 01:00 am**

**Additional Information:** set up on stage - 12X16



FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only)
- Business Cards

### **The "No" List**

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No wireless access
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)