

Evening of Hope - Crohn's & Colitis Foundation, IL Chapter Fundraising Event General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)

Entire Event Day Time Frame

09/28/2023 - 06:30 pm - 10:30 pm CST

Location

Adler Planetarium
1300 S DuSable Lk Shr Dr
Chicago, Illinois 60605-2403

Contact Person(s)

Katie Gee
(224) 457-3157
kgee@crohnscolitisfoundation.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of guests:

225

Contacts

Photographer:

Alan Luntz
Alan Luntz Photography
(216) 647-8319
alan@alanluntzphotography.com
<https://alanluntzphotography.com/events>

Venue Manager:

Diana Streit

(773) 495-3989
DSTREIT@FFTCHICAGO.COM

Upgrades

- Mini-shells



Evening of Hope - Crohn's & Colitis Foundation, IL Chapter Fundraising Event General Timeline

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Itinerary

Time Frame	Activity	Notes
6:30-7:15 pm	Cocktail hour/hors d-oeuvres	
7:15	Guests starting to sit for dinner	
7:30 - 7:35	Welcome	
7:35-8:15	Dinner	possible live music-TBD
8:15-8:30	Live Auction	Live auction songs
8:30-9:00	Program	
9-9:15	Fund the Mission/Paddle Raise to Fundraise	
9:15-10:30	Dueling Pianos/Show	

Explicit Lyrics:

Can we chat about this on our call tomorrow? Generally, most things should be ok, but this is a professional fundraiser, so do want to be mindful.

Tipping:

Yes, for charity
Crohn's & Colitis Foundation, IL Chapter

Alcohol/Bar

Type: Open

Evening of Hope - Crohn's & Colitis Foundation, IL Chapter Fundraising Event Miscellaneous Information

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People To Include In Show

nothing specific - but please feel free to encourage involvement!

Children

Approximate Number Of Children: 3-5 - minimal

General Age Range: 9-16

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Atmosphere

chalkappleLinuxrescue

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[How to play a Felix and Fingers Fundraiser](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:30 pm

Evening of Hope - Crohn's & Colitis Foundation, IL Chapter Fundraising Event Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)