2023 Indy Gaylor Electric Christmas Party Corporate Event General Information

Performers

- Katrina Nilsen katrinanilsenmusic@gmail.com 9792290892 (Piano)
- Michael Sherman msherman@felixandfingers.com 5135181471 (Piano)
- Joey Zymonas joey.zymonas@gmail.com 8154744940 (Drummer)

Entire Event Day Time Frame

12/09/2023 - 06:00 pm - 11:00 pm EST

Location

Renaissance Indianapolis North Hotel 11925 N Meridian St Carmel, Indiana 46032

Contact Person(s)

Annie Davis (317) 518-6416 adavis@gaylor.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm **Please Note:** Please coordinate with the hotel staff, thanks!

Expected number of guests:

500

Contacts

Photographer: Fred and Lori Koppold Tenth Street Photography (317) 750-1402 lori@tenthstreetphotography.com

Videographer:

Ben Reiff Gaylor Electric (317) 214-6271 breiff@gaylor.com Venue Manager: Molly Snyder

(317) 814-2512 Molly.Snyder@pyramidglobal.com https://www.reservations.com/hotel/carmel

Director of AV

Mario Medina (317) 603-9426 mario.medina@ita.com

<u>Upgrades</u>

Additional Musicians



2023 Indy Gaylor Electric Christmas Party Corporate Event General Timeline

Itinerary

| Time Frame | Activity | Notes |
|------------|----------------------------|---|
| 5:30 | doors open | |
| 6-6:45 | registration/cocktail hour | In grand room/reception area. Coordinate with AV. |
| 6:50/7 | Dinner | |
| 7:45/8 | Dueling pianos | |
| 10:30 | DJ music | |

Announcements

There is a MC, he will make all the announcements/welcome speech. He'll also be announcing raffle winners through out evening.

Explicit Lyrics:

Let's discuss further - no profanity, please.

Songs To Avoid:

Profanity. All genres/clean versions are fine.

Tipping:

No

Alcohol/Bar

Type: Combination/Other **Details:** Drink tickets.

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Miscellaneous Information

<u>Wireless</u>

Details:

Please Provide The Name Of The Connection And Password

Wireless Name
Password

TBD
TBD

Other

Performer's Attire - Other

Festive or casual or cocktail. Whatever you're feeling!

Performance Expectations - 4

Some dueling piano banter and comedy. A stronger focus on dancing.

Please be sure to review the Corporate Events Guide!

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

4/5

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

<u>Scribd</u>

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

<u>The "No" List</u>

- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

4. CEO Mike Potts - (815) 245-3623 (text only)