

University Of Illinois Urbana-Champaign Gies College of Business iConverge Private Event

General Information

Performers

- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Event Day Time Frame

09/22/2023 - 05:45 pm - 09:00 pm CST

Location

City Center
505 S Chestnut St
Champaign, Illinois 61820-5224

Contact Person(s)

Maggie Farchmin
(309) 397-9620
maggie@618events.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 09:00 am

Please Note: Call my cell when you arrive at City Center as there's a large door for easy load-in! My cell is 309-397-9620. Off the north side of the building, there is an alleyway that leads right to the stage door.

Expected number of guests:

450

Contacts

Event Planner:

Maggie Farchmin
618 Events
(309) 397-9620
maggie@618events.com
<http://618events.com>

Venue Manager:

Alex Brewer

(217) 480-5834

alexbrewer@gmail.com

<http://citycenterchampaign.com>



University Of Illinois Urbana-Champaign Gies College of Business iConverge Private Event General Timeline

Itinerary

Time Frame	Activity	Notes
5PM - 8PM	Food trucks open for dinner	Not a seated dinner, students will be up and mingling around
6:55PM	Short welcome from UIUC Gies Staff member	Use Wireless Mic
5PM - 7PM	can you play DJed background music for dinner?	
7PM - 9PM	Dueling Pianos performs!!!	

Announcements

6PM- welcome and mention food trucks are located outside
7:30PM- remind students food truck are leaving at 8pm

Explicit Lyrics:

please substitute explicit lyrics with appropriate words or skip a section if it's offensive to other cultures

Songs To Avoid:

anything offensive to other cultures. there will be LOTS of international students in attendance.

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: all alcoholic is cash but the university will pay for non-alcoholic drinks

Additional Information: overall, the students just want to hangout and socialize. some students will dance but most will be mingling about and chatting to each other, coming and going getting food. the theme is Taste Of CU because we have lots of different food trucks and restaurants offering "sampler" portions and they can get something from each one. so it's a very casual atmosphere for a fun night!

University Of Illinois Urbana-Champaign Gies College of Business iConverge Private Event Miscellaneous Information

People To Include In Show

no

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
i'll find out	not sure yet

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

Departure And Load-Out

Shuttle Details - the shuttles will be bringing guests starting at 6pm and another at 6:30pm. the students will meet the shuttle at State Farm Center on campus and it'll bring them right to City Center. the shuttles will then start taking students back to State Farm Center at maybe 8:30pm. Yes please announce this!

We must be packed up and out of the venue by 11:45 pm

FELIX AND FINGERS
DUELING PIANOS

University Of Illinois Urbana-Champaign Gies College of Business iConverge Private Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No must-play songs
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)