The Fall Bash Corporate Event General Information

Performers

• Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

Entire Event Day Time Frame

09/14/2023 - 05:00 pm - 09:00 pm CST

Location

The Shop DSM 901 Cherry St Des Moines, Iowa 50309

Contact Person(s)

Christian Hofbauer (515) 201-2894 christian.hofbauer@gafg.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Expected number of guests:

280-300

Contacts

Venue Manager:

Mary Brannen

(515) 822-1138 info@theshopdsm.com http://www.theshopdsm.com

The Fall Bash Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
5-5:30	DJ	
5:30 - 8:30	3 hour set, 45 min on, 15 min off	
8:30 - 9:00	DJ	

Explicit Lyrics:

Use judgement, only light swearing within the context of the song!

Tipping:

No

Alcohol/Bar

Type: Combination/Other

 $\textbf{Details:} \ \textbf{Each employee will receive 3 drink tix.}$

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Miscellaneous Information

tbd

People To Include In Show

tbd

Wireless

Details:

Please Provide The Name Of The Connection And Password Wireless Name

Password

tbd

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.) **Performance Expectations** - 3

Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) No shuttle
- · Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts (815) 245-3623 (text only)
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Scribd

Have other questions? Chat with our AI Support