# Foster The Future / Cedar Valley Angels Fundraising Event

# **General Information**

# **Performers**

• Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

# **Entire Event Day Time Frame**

10/20/2023 - 05:30 pm - 09:00 pm CST

### Location

Diamond Event Center 5307 Caraway Ln Cedar Falls, Iowa 50613-8172

## **Contact Person(s)**

Derek Kimball (319) 939-1909 derek@cedarvalleyangels.org

## Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

# **Expected number of guests:**

300

# **Contacts**

#### Venue Manager:

kelly Voss

(319) 529-3669 Kelly.Voss@westernhome.org https://www.diamondeventcentercf.com/

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# **General Timeline**

# **Itinerary**

Time Frame Activity		Notes
5:30-7:00	Happy Hour/Hors D'Oeuvres	Light music, some singing possibly, a few announcements. Bar is open, food is set out, auction items are available (45 minute dueling piano set in here somewhere)
7:00-7:15	Program/Speaking/Slides	I may want one musician to stay on stage for this. We are still putting the program together.
7:15 - 8:00	Lounder music, Auction Continues	Lots of fun, full on singing, tips, song requests, humor, etc (Let er rip!)
8:00 - 9:00	Auction Ends, music continues	Fund a need section still open - really push it this hour - maybe only taking requests from folks donating to the fund a need

# **Announcements**

These will mostly be related to the auction or timeline and will have a list/details on the night of the event. Announcements will be most prevalent in the 7:15-8:00 timeslot.

# **Explicit Lyrics:**

Minor cuss words are ok: (Damn, Hell, etc). Steer clear of more explicit ones (Fuck, Bitch, etc).

# **Tipping:**

Yes, for charity Cedar Valley Angels

# Alcohol/Bar

Type: Cash

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# **Miscellaneous Information**

# **People To Include In Show**

Derek Kimball - Executive Director (who will also speak)

Autumn and trevion (tray-veeon) have birthdays - sing but don't cLl up

### **Wireless**

**Details:** There is no name/password. You may have to create a hotspot.

# **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations - 2** 

A lot of dueling piano banter and comedy. A little focus on dancing.

# **Departure And Load-Out**

We must be packed up and out of the venue by 10:00 pm

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# **Gear Check And No-List**

# **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

# **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stoo.
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No wireless access
- No shuttle

# **Emergency Contacts**

Below is the order of contact to follow:

#### 1. National Entertainment Director

Shawn Grindle - (412) 860-0544

#### 2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

## 3. COO

Bre Podgorski - (818) 823-5799 (text only)

#### 4. CEO

Mike Potts - (815) 245-3623 (text only)

### Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

# **Player FAQ**

Have other questions? Chat with our AI Support