

# 50th Celebration for the Claremont Club Private Event

## General Information

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### **Performers**

- Leana Courtney - layonapillow@gmail.com - 602-748-5219 (Piano)
- Steven Ramirez - hollysbuddy29@aol.com - 626-828-9050 (Piano)
- Neill Murzynowski - nmurzynowski@gmail.com - 213-591-2738 (Drummer)

### **IMPORTANT: Food Allergy Information**

- Steven Ramirez has the following food allergies: Gluten Free Vegan

### **Entire Event Day Time Frame**

09/23/2023 - 06:00 pm - 10:00 pm PST

### **Location**

Claremont Club  
1777 Monte Vista Ave  
Claremont, California 91711-2916

### **Contact Person(s)**

Alex Vasquez  
(909) 732-4876  
avasquez@claremontclub.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** Park in the north end after load in. The event is outside.

### **Expected number of guests:**

320-500

### **Upgrades**

- Mini-shells
- Additional Musicians

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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
~6pm	Guests enter and food starts	DJ Background music (gold themed and big mix of dance/pop/etc) - make announcements as needed
~7:30pm	Slide Show and Speeches	bring wireless
8pm	Dueling Pianos	

### **Announcements**

TDB - day of

Make sure everyone is sitting down before the show starts.

### **Explicit Lyrics:**

Use your judgement. Radio edits encouraged.

### **Tipping:**

Yes

### **Alcohol/Bar**

**Type:** Combination/Other

**Details:** Buy tickets

**Additional Information:** Check in with Allen AV tech about sound when you arrive.

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## Miscellaneous Information

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### **People To Include In Show**

TBD - 2-3 people?

### **Sound Ordinance**

Last song must end at **10:00 pm**

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Other

Cocktail attire: black or gold is encouraged

**Performance Expectations** - 3

**[Please be sure to review the Private Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by **11:00 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)