

# Baker Botts Law Firm End-of-Summer Party

## Corporate Event

### General Information

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#### **Performers**

- Brian Boyce - bdboyce9@gmail.com - (816)678-6247 (Piano)
- Quintin Dubec - qdubec@gmail.com - 512-762-3916 (Piano)

#### **Entire Event Day Time Frame**

07/21/2023 - 06:30 pm - 09:30 pm CST

#### **Location**

The Belmont  
305 W 6th St  
Austin, Texas 78701-2915

#### **Contact Person(s)**

Brooke Fader  
(254) 780-7298  
Brooke.fader@bakerbotts.com

#### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

**Please Note:** Brooke will reach out to Brian and Quintin to finalize load-in details. Set up at the smaller indoor stage near street entrance. See floor plan.

#### **Expected number of guests:**

50

#### **Contacts**

##### **Venue Manager:**

Hamid Bijari

(512) 476-2100  
events@thebelmontaustin.com  
<https://thebelmontaustin.com/>

#### **Upgrades**

- Mini-shells

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### General Timeline

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#### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
6:30-7:15	Cocktails	DJ Classic Hits (Your recommendation)
7:15-9:30	Dueling Pianos	

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#### **Explicit Lyrics:**

All adults but work colleagues so avoid anything too vulgar or f-words

#### **Must Play Songs:**

Any - by *Beyonce (Live)*

Any - by *Taylor Swift (Live)*

Party In The USA - by *Miley Cyrus (Live)*

#### **Tipping:**

Yes

#### **Alcohol/Bar**

**Type:** Open

**Additional Information:** The pianos will be positioned on the smaller indoor stage by the "Street Entrance." See attached floor plan.

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### Miscellaneous Information

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#### **People To Include In Show**

There may be some of our summer associates that would get up and sing. I can get you a list of potentials the day of.

#### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

Wireless Name	Password
TBD	TBD

#### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 2

A lot of dueling piano banter and comedy. A little focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

#### **Departure And Load-Out**

**We must be packed up and out of the venue by 10:30 pm**

**Additional Information:** There will be a Photo Booth in one of the side rooms.

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### Gear Check And No-List

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#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

#### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

**2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**

Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**

Mike Potts - (815) 245-3623 (text only)

#### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

#### **Player FAQ**

Have other questions? Chat with our [AI Support](#)