Greater San Fernando Valley Chamber of Commerce Fundraising Event
General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Adam Saxe - adamsaxemusic@gmail.com - 937-510-1607 (Piano)
- Julian Velard - javelard@gmail.com - 646-242-0261 (Piano)

Entire Event Day Time Frame

07/22/2023 - 06:00 pm - 10:00 pm PST

Location

Radford Studio Center (Residential Street)
4024 Radford Ave
Studio City, California 91604-2101

Contact Person(s)

Nancy Hoffman
(818) 448-1766
nancy@sanfernandovalleychamber.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm
Please Note: On resiential street on the CBS Radford lot
I do not have them yet but will get them from the location
Should be able to pull right up to load

Expected number of guests:

200

Contacts

Photographer:
Zarek Dietz
Photography by Zarek
(818) 207-8147
zarek@photographybyzarek.com
https://photographybyzarek.com/

Venue Manager:
Joji Rose

(818) 655-5691
joji@thestudioevent.com
https://www.radfordsc.com/

<u>Upgrades</u>

- Mini-shells

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General Timeline

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Itinerary

Time Frame	Activity	Notes
6:00-6:30	Cocktail Hour Begins	DJ Music
6:30-7:00	Cocktail Hour Continues	Dueling Pianos (light set as people arrive)
7:00-7:45	Awards Program	Provide Wireless Mic and walk-on music as people come to the stage
7:45-10:00	Dueling Pianos	

Announcements

Introductions. Seating. Social media. We have a detailed script and notes to provide.

Explicit Lyrics:

Clean show, but can push it if it seems right

Tipping:

Yes, for charity
Greater San Fernando Valley Chamber of Commerce

Alcohol/Bar

Type: Cash

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Miscellaneous Information

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People To Include In Show

We will get you a list!

Wireless

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 4
Some dueling piano banter and comedy. A stronger focus on dancing.

[How to play a Felix and Fingers Fundraiser](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "*No*" List

- *No* genres/tunes to avoid
- *No* must-play songs
- *No* children
- *No* sound ordinances
- *No* wireless access
- *No* shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.
Username:info@felixandfingers.com
Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)