# Del Sur Educational Foundation Fundraising Event General Information

### **Performers**

- David Mahokey david.mahokey@gmail.com 724-317-1045 (Piano)
- Leana Courtney layonapillow@gmail.com 602-748-5219 (Piano)

## **Entire Event Day Time Frame**

05/20/2023 - 05:00 pm - 10:00 pm PST

#### Location

Del Sur Ranch House 15455 Paseo Del Sur San Diego, California 92127-4134

#### **Contact Person(s)**

Meaghan Renee (518) 229-2800 meaghan.renee.events@gmail.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

## **Expected number of quests:**

150

#### **Contacts**

#### **Event Planner:**

Meaghan Renee Meaghan Renee Events (518) 229-2800 meaghan.renee.events@gmail.com

#### **Independent Day-Of-Coordinator:**

Kendra Doten Meaghan Renee Events (619) 203-5603 kendradoten@hotmail.com

# Del Sur Educational Foundation Fundraising Event General Timeline

# **Itinerary**

Time Frame	Activity	Notes
5-6	Guests arrive/check-in/apps	DJ Background
6-6:30	Dinner Stations open	DJ
6:30-7:45	Dueling Pianos	Live show/ generate tips for fundraiser
7:45-8:45	Live Auction	David leads Auction/intros Principal
8:45-end of night (10)	Dueling Pianos	(9:30 Last Call for Alcohol)

# **Explicit Lyrics:**

Please keep it clean.

# **Tipping:**

Yes, for charity Del Sur Educational Foundation

#### Alcohol/Bar

Type: Cash

# Del Sur Educational Foundation Fundraising Event Miscellaneous Information

#### **Wireless**

**Details:** 

Please Provide The Name Of The Connection And Password

**Wireless Name** 

**Password** 

TBD

TBD

## **Other**

**Performer's Attire** - Formal (Women: formal gown. Men: suit with a tie.) **Performance Expectations** - 3

## **Departure And Load-Out**

We must be packed up and out of the venue by 11:00 pm

# **Del Sur Educational Foundation Fundraising Event Gear Check And No-List**

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) No shuttle
- · Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts (815) 245-3623 (text only)
- Business Cards

### The "No" List

- No special load-in instructions
- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances

### **Emergency Contacts**

Below is the order of contact to follow:

#### 1. National Entertainment Director

Shawn Grindle - (412) 860-0544

#### 2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### 3. COO

Bre Podgorski - (818) 823-5799 (text only)

#### 4. CEO

#### Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our AI Support