

# Pilot International Fundraising Event

## General Information

(All tips **MUST** be provided to the client at the end of the night!)

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### **Performers**

- Shannon Bengford - duelinghobbits@gmail.com - 503-862-9151 (Piano)
- Tod Kimbro - todkimbro@gmail.com - 407-697-8981 (Piano)

### **Entire Event Day Time Frame**

06/29/2023 - 07:30 pm - 10:00 pm PST

### **Location**

Hyatt Regency Bellevue on Seattle's Eastside - Regency Ballroom  
900 Bellevue Way NE  
Bellevue, Washington 98004-4206

### **Contact Person(s)**

Mallory Davis  
(850) 570-5733  
mdavis.pilot@gmail.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:30 pm

**Please Note:** Pull into the loading dock and use the freight elevator. Loading dock instructions and map will be sent via email.

There are a couple of surface lots next to the hotel you will be able to use for parking the trailer.

### **Expected number of guests:**

200

### **Contacts**

#### **Photographer:**

Melodie Joy  
Melodie Joy Photography  
(404) 388-7304  
melodiejoyphotography@gmail.com  
<http://www.melodiejoyphotography.com/>

#### **Venue Manager:**

Greg Walker

(425) 698-4261

greg.walker@hyatt.com

<https://www.hyatt.com/en-US/hotel/washington/hyatt-regency-bellevue-on-seattles-eastside/belle>



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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
7:30pm-10pm	Dueling Pianos	Main Event

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### **Explicit Lyrics:**

No explicit lyrics.

"Thank you for your request; however, due to content we are unable to perform that song."

### **Must Play Songs:**

Walking On Sunshine - by *Katrina and the Waves* ()

### **Tipping:**

Yes, for charity

Pilot International Founders Fund

### **Alcohol/Bar**

**Type:** Cash

**Additional Information:** A majority of our attendees are going to know more 60s/70s/80s music.

FELIX AND FINGERS  
DUELING PIANOS

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## Miscellaneous Information

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### **People To Include In Show**

Rhona Espinoza - President  
Holly Baker - President Elect  
PIPs (Past International Presidents group)

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Encore will send more info

TBD

### **Other**

**Performer's Attire** - Other

Black and White party - match the piano keys!

**Performance Expectations** - 3

[How to play a Felix and Fingers Fundraiser](#)

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:00 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)

### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)