

# Truck Lease Management Council Corporate Event

## General Information

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### **Performers**

- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

### **Entire Event Day Time Frame**

06/06/2023 - 06:00 pm - 09:30 pm CST

### **Location**

Discovery World, Pilot House  
500 N Harbor Dr  
Milwaukee, Wisconsin 53202

### **Contact Person(s)**

Alexandria Ford  
(414) 856-0508  
aford@airoldibrothers.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:27 pm

**Please Note:** Vendor Loading Dock is located on the North side of the building.

### **Expected number of guests:**

75

### **Contacts**

#### **Event Planner:**

Robert Neuman  
NCM Associates  
(850) 685-2605  
rneuman@ncmassociates.com  
<https://www.ncmassociates.com/>

#### **Venue Manager:**

Elizabeth Holmes

(414) 765-8611  
ElizabethHolmes@bartolottas.com  
<https://discoveryworld.org/>

#### **Process Improvement Manager**

Alexandria Ford  
(920) 946-9986



# Truck Lease Management Council Corporate Event General Timeline

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## **Itinerary**

| <b>Time Frame</b> | <b>Activity</b>         | <b>Notes</b> |
|-------------------|-------------------------|--------------|
| 6 - 7             | DJ Music, Cocktail Hour |              |
| 7 - 7:30          | Dinner is served        |              |
| 7:30 - 9:30       | Dueling Piano Show      |              |

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## **Announcements**

Details are being sorted out  
Alexandria Ford will have any information about announcements

## **Explicit Lyrics:**

You may sing the song as written

## **Tipping:**

No

## **Alcohol/Bar**

**Type:** Combination/Other

**Details:** Details are being sorted out



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## Miscellaneous Information

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### **People To Include In Show**

Probably not

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD - we don't have this information

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 1

### **Departure And Load-Out**

**Shuttle Details** - I would assume an announcement would be helpful. The logistics are still being worked out.

**We must be packed up and out of the venue by 10:00 pm**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)