Laurel Hill Private Event General Information

Performers

- Maddy Ludwig madelyn.ludwig@gmail.com 8475293696 (Piano)
- Nate Rodriguez nate@felixandfingers.com 4079886015 (Piano)

IMPORTANT: Food Allergy Information

• Maddy Ludwig has the following food allergies: Gluten

Entire Event Day Time Frame

04/22/2023 - 07:30 pm - 11:30 pm EST

Location

Laurel Hill Community Center 8380 Laurel Crest Dr Lorton, Virginia 22079-5691

Contact Person(s)

Laura Griffith (703) 855-1399 lauragriffith@hotmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:30 pm

Expected number of guests:

100

Laurel Hill Private Event General Timeline

Itinerary

Time Frame	Activity	Notes
5:30pm	LOAD IN	
7:30pm	Cocktail hour	70's-90's "B-sides", Public Preshow
~8:00pm		start between 8 and 8:30 depending on energy
~10:30pm	DJ Mode	end 2.5hrs from when you started
11:30pm	LOAD OUT	
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Announcements

We have 1 sponsor we may want to thank. More details on day of.

Explicit Lyrics:

PG-13

<u>Tipping:</u>

Yes

Alcohol/Bar

Type: Open

Laurel Hill Private Event Miscellaneous Information

People To Include In Show

Yes, we encourage that, no one in specific.

<u>Wireless</u>

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Casual (Blue jeans and a t-shirt would be acceptable.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am Additional Information: The event may end closer to 11, so you should have more time to load out. Laura is going to check with the venue.



Laurel Hill Private Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) No shuttle • Stands (Keyboard Stand, Music Stand, Mic Stand,
- Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts (815) 245-3623 (text only)
- Business Cards

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

The "No" List

- No special load-in instructions
- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No wireless access

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO