

The Scotty Fund Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Jordan Peterson - petersonjm2@gmail.com - 4023406887 (Piano)

Entire Event Day Time Frame

04/22/2023 - 07:00 pm - 11:00 pm EST

Location

Summit corporate center
100 Reserve Rd
Danbury, Connecticut 06810-5116

Contact Person(s)

Emma Kozlowski
(203) 948-0905
emma.kozlowski4@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Please Note: The Summit, you'll see a sign for visitors. You'll see lots of strung lights. Call Emma if you get lost.

Expected number of guests:

220

Contacts

Venue Manager:
Nicole Henry

nhenry@markethospitalitygroup.com
<http://thesummitatdanbury.com>

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5pm	LOAD IN	
7pm	Guests Arrive/Cocktails	Small hors d'ouvres (charcuterie)
7:45pm	Speeches	Passed hors d'ouvres (Emma will check with catering to see if we can get a plate earlier.)
8pm	DUELING PIANOS	
10:30pm	DJ Mode	
11pm	LOAD OUT	

Announcements

Remind people that we are raising money for the scotty fund and 100% of the donations go directly to the charity!

Explicit Lyrics:

A few bad words is totally fine. This is a 21+ event

Songs To Avoid:

Keep it "Bar Like" We don't plan to have a dance floor, this is more of a fun night out. A lot of ladies night groups are attending too (girls night out)

Must Play Songs:

Lose Yourself - by Eminem (Live)

Tipping:

Yes, for charity
The Scotty Fund- Give them to Emma

Alcohol/Bar

Type: Cash

Additional Information: We have a Rapper with a record out in the audience- can you play Lose Yourself by Eminem and call him up to Rap it?

We would like to have a lot of song battles, and any other fundraising games you may be able to provide.

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Miscellaneous Information

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People To Include In Show

Emma's cousin is a professional rapper with a record and we are going to surprise him with Lose Yourself.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

tbd

tbd

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 1

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 01:00 am

Additional Information: We would like to stop and give a few short speeches at some point throughout the night

We would like to use our Venmo for people to tip and request as well as F&F paper slips.

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)