

Sullivan Country Club 100th Anniversary Party

Private Event

General Information

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)

Entire Event Day Time Frame

05/27/2023 - 06:00 pm - 11:00 pm CST

Location

Sullivan Country Club
1144 Country Club Rd
Sullivan, Illinois 61951

Contact Person(s)

Jena Atchison
(217) 620-4016
rjatchison68@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: You will be set up under a large tent in the very front of the clubhouse. Side walls will be added if we need them.

Expected number of guests:

100 - 150

Contacts

Venue Manager:

Alexis Atchison

(217) 259-8463
alexis.halbrook@yahoo.com
<http://Sullivancountryclub.net>

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General Timeline

Itinerary

Time Frame	Activity	Notes
12:00-5:00	Golf Scramble	time is tentative depending on golf pace
3:00-7:00	Cocktails and Food truck	
6:00-7:00	DJ music	
7:00-10:00	Dueling Piano Show	
10:00-11:00	DJ music	

Announcements

We will have a speaker talk briefly about the Sullivan Country Club and the history of our 100 years. The person is yet to be named, however an introduction would be nice.

Explicit Lyrics:

No children will be in attendance. We are not easily offended... we will be OK with what you play.

Tipping:

Yes

Alcohol/Bar

Type: Cash

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Miscellaneous Information

People To Include In Show

Darren Foley
Kathy Booker
Brian Crawford
Nicole Monroe
Brenda Allen
Jack Scott

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name		Password
To Be Determined		TBD	

Other

Performer's Attire - Casual (Blue jeans and a t-shirt would be acceptable.)

Performance Expectations - 3

[Please be sure to review the Private Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)