

# Kentucky Wesleyan College President's Gala

## Fundraising Event

### General Information

(All tips MUST be provided to the client at the end of the night!)

---

#### **Performers**

- Andy Burns - apburnz@gmail.com - 8595530279 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)
- Mitch Martin - rmm drums@gmail.com - 8154043188 (Drummer)

#### **IMPORTANT: Food Allergy Information**

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

#### **Entire Event Day Time Frame**

04/28/2023 - 06:00 pm - 11:00 pm CST

#### **Location**

Owensboro Convention Center  
501 W 2nd St  
Owensboro, Kentucky 42301-0738

#### **Contact Person(s)**

Leigha Taylor  
(270) 993-3677  
leigha.taylor@kwc.edu

#### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:15 pm

**Please Note:** Load in from the loading dock on the West side (left) of the building.

#### **Expected number of guests:**

300-350

#### **Contacts**

##### **Photographer:**

Charles Mahlinger  
Mahlinger Photography  
(270) 313-4204  
cmahlinger@gmail.com

<https://www.charlesmahlingerphotography.com/>

**Venue Manager:**

Mary Midkiff

(270) 302-5682

[Mary.Midkiff@oakviewgroup.com](mailto:Mary.Midkiff@oakviewgroup.com)

<https://www.owensborocenter.com/>

**Upgrades**

- Mini-shells
- Uplights
- Additional Musicians

**Color Of Uplights:**

purple, two on the stage.



# Kentucky Wesleyan College President's Gala

## Fundraising Event

### General Timeline

(All tips MUST be provided to the client at the end of the night!)

#### Itinerary

Time Frame	Activity	Notes
6:00	Doors Open	
6:00 - 7:00	Cocktail Reception	Cocktail reception with hors d'oeuvres and silent auction tables open
7:00	Welcome & Dinner	Welcoming remarks, invocation, dinner
7:30	Remarks & First Live Auction Items (6 items)	Remarks from KWC President, KWC Board of Trustees Chair, sponsors, and students; first live auction items.
8:00/8:15	Felix And Fingers Dueling Pianos	Show begins (goal is to start by 8:15); live auction items and fundraising games dispersed throughout the show.
9:30	Silent Auction Closes & (small speech), live auction, then Fund-a-need	Silent auction closes and last live auction; people may begin checking out 15 minutes after the conclusion of the live auction.
9:30-10:15	Start with Panther dance off After live auction, then dueling pianos greatest hits.	
10:15-11	DJ	Dance Party
11:00	Evening Comes to a Close	

#### Explicit Lyrics:

This is a formal event and we would prefer radio lyrics.

#### Tipping:

Yes, for charity  
Kentucky Wesleyan College

#### Alcohol/Bar

**Type:** Combination/Other

**Details:** Drinks will be complimentary during the cocktail hour from 6-7 p.m. After that it will be a cash bar offering beer, wine, and liquor. Last call will be at 10:00 p.m. with the bar closing at 10:30 p.m.

**Additional Information:** \* We will be "selling" purple dollars to our guests to tip with if they did not bring cash.

\* We would like to fundraise to bring someone on stage.

\* We thought it would be fun to have a mascot dance-off as a fundraiser. DANCE OFF for a better mascot dance-off.

(Panther)

\*We also might do a "reveal" of the mascot (who's inside) as a fundraiser. Who's the real one, who's the fake one---

\*We would like a good combination of interaction, banter/comedy, battles, traditional requests and dance music.



# Kentucky Wesleyan College President's Gala

## Fundraising Event

### Miscellaneous Information

(All tips **MUST** be provided to the client at the end of the night!)

---

#### **People To Include In Show**

Yes, we are working on identifying them.

As mentioned before, probably Dr. Tom Mitzel and Roy Pickerill.

We have in mind our President, Dr. Tom Mitzel and the College's Sports Information Director Emeritus, Roy Pickerill.

#### **Wireless**

##### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

get

day of

#### **Other**

**Performer's Attire** - Formal (Women: formal gown. Men: suit with a tie.)

**Performance Expectations** - 3

**[Please be sure to review the Fundraising Performer Guide!](#)**

#### **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 am

# Kentucky Wesleyan College President's Gala

## Fundraising Event

### Gear Check And No-List

(All tips MUST be provided to the client at the end of the night!)

---

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

#### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

#### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

#### **Player FAQ**

Have other questions? Chat with our [AI Support](#)