Ryan Sutter and Melissa Lee Wedding General Information (Entertainment)

Performers

- Jake Ashey jake@felixandfingers.com 7034637586 (Piano + Ceremony Pianist)
- T. Duncan Parker duncan@felixandfingers.com 2174945079 (Piano)
- Andy Schlinder jazzplayr88@gmail.com 6302540544 (Saxophonist)

IMPORTANT: Food Allergy Information

• T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Wedding Day Time Frame

07/26/2024 - 04:30 pm - 11:00 pm CST

Locations

Ceremony: GATHER at Deer District 333 W Juneau Ave ste b	Cocktails: The Trade Hotel 420 W Juneau Ave	Dinner: GATHER at Deer District 333 W Juneau Ave ste b	Dancing: GATHER at Deer District 333 W Juneau Ave ste b
Milwaukee, Wisconsin	Milwaukee, Wisconsin	Milwaukee, Wisconsin	Milwaukee, Wisconsin
53203	53203-1106	53203	53203

Parking: The venue is located in the Deer District. You can park in one of the parking garages, or try to find street parking.

Files

Screenshot-2024-06-26-at-1.14.07-PM.png

Load-In

This wedding is entirely indoors.

Additional Musicians Load-In:

5:40 pm

Contacts

Day-of-Contact

Sara O'Conner Day of Coordinator (262) 309-7670 xoxobysara@gmail.com

Photographer:

Laura Jane
Laura Jane Photography
(262) 388-9397
LauraJanesPhotography@gmail.com
https://www.laurajanesphotography.com/

Venue Manager:

Andrew Feldmann GATHER at Deer District (414) 918-3948 Andrew.Feldmann@bucks.com https://www.gatheratdeerdistrict.com/

Other Service-Related Contacts

Day of Coordinator:

Sara O'Conner (262) 309-7670 xoxobysara@gmail.com

Upgrades

- Mini-shells
- Uplights
- Additional Musicians
- Live Ceremony

Color Of Uplights:

Blue/Purple



Ryan Sutter and Melissa Lee Wedding

Ceremony Information (Entertainment)

Ceremony Time Frame

04:30 pm - 05:00 pm CST

Ceremony Setup

Setup: In the area where we are doing our ceremony, in the right corner near the windows facing The Trade hotel

Sound System Needs

The officiant (Charles Lee) will require a handheld microphone with stand. Charles Lee is expected to arrive around 03:30 pm. **Important:** Remember to find out what the officiant's last words will be before the recessional music begins! No readers will need a microphone.

You will be providing live music so have a keyboard set up.

Ceremony Attendance

Number of people in attendance: 160 Seating Music Begins At: 04:15 pm

Wedding Party Size: 12

Ceremony Music

Live Seating Music: An instrumental medley of pop songs such as:

- Video Games by Lana Del Ray
- A Thousand Years by Christina Perri
- I Choose You by Sarah Bareilles
- Can't Help Falling in Love by Haley Reinhart

Live Wedding Party Processional Music: Invisible String by Taylor Swift (Instrumental)

YouTube Link: https://www.youtube.com/watch?v=OuFnpmGwg5k

The last person(s) to walk down the aisle before the main entrance will be Flower Girl.

Live Ceremony Processional Music: Wedding March - Wagner into

Part of Your World (The Little Mermaid) - Instrumental

YouTube Link: https://www.youtube.com/watch?v=XyHYqtkLfjY

Recorded Ceremony Recessional Music: This Will Be (An Everlasting Love)

YouTube Link: https://www.youtube.com/watch?v=ynCxL8zkxZQ

Load Out

Special Load Out Instructions: You can pull right up to the venue to load in/load out. Parking is street parking or you can park in one of the nearby parking garages.

check in with the venue.

Other Details: Immediately after the ceremony, guests will be prompted to go to The Trade Hotel across the street for a cocktail hour. The officiant will make this announcement. During cocktail hour, you can finish setting up for the reception.

Ryan Sutter and Melissa Lee Wedding Cocktail Information (Entertainment)

Cockian imormation (Entertainment)

Cocktail Time Frame

05:00 pm - 06:00 pm CST

Load-In

You must load in equipment at 03:00 pm

Please Note: load in at the front.

General Cocktail Information

Cocktails and dinner are in different locations:

Cocktail hour will be across the street at The Trade Hotel. We are not requesting music for cocktail hour. You can use this time to take a break or complete setting up for the reception.

Expected number of guests for cocktails: 160

Location of the Couple at this time: I expect to be at GATHER taking pictures for 1/2 of cocktail hour, then I will attend the second 1/2 of the cocktail hour

Music (Recorded) for cocktails: N/A



Ryan Sutter and Melissa Lee Wedding

Dinner Information (Entertainment)

Dinner Time Frame

06:15 pm - Guests find seats

06:17 pm - Wedding party introductions

06:18 pm - First Dance

 $\mathbf{06:19}\ \mathbf{pm}$ - Announcements

 $\bf 06: 20~pm$ - Dinner is served

06:30 pm - Speech - Andrew Sutter

06:35 pm - Speech - Nick Wismans (Wihssmens)

06:40 pm - Speech - Emily and Jane Beagen (Beegan)

07:15 pm - Cake cutting

07:20 pm - Father/Daughter Dance (Daniel Lee & Melissa Lee)

07:24 pm - Mother/Son Dance (Norene Sutter & Ryan Sutter)

 $\bf 07{:}26~pm$ - Other Special Dance

07:30 pm - Dueling Piano Show

08:30 pm - Photographer will be leaving

10:00 pm - DJ Show

10:30 pm - Bar closes

Our Seating: We will have a table at The Mecca (right next door to the venue) for the musicians and other support staff.

06:17 pm Wedding Party Intros

Intro Music: Only the bride and groom will be announced, we will immediately go into our first dance and then we will sit down for dinner

We want to be announced with the saxophone along with signed sealed delivered - Stevie Wonder (Andy solo over it etc. hype up)

1 - Melissa Lee and Ryan Sutter (Melissa Lee and Ryan Sutter)

Introduce the newlyweds as The bride and groom

06:18 pm First Dance

Dancers: Ryan & Melissa

Song: Love you for a Long Time by Maggie Rogers(Recorded)

https://www.youtube.com/watch?v=iKYxMnW7bgs

Special Instructions: The first dance will be about 2 minutes long. We will do a bow at the end of our dance so you will

know when to fade the music out.

06:19 pm Announcements

Clinking: It's Great!

Other Dinner Announcements:

After Cake Cutting we will have dessert stations out, purple door ice cream, and an espresso martini bar.

06:20 pm Dinner Is Served

Dinner Type: Plated

Please List In Order The Courses That Will Be Served

Course Notes

Salad Salads will be placed by the staff near the end of cocktail hour

Main Courses Main course will be served around 6:20

Dessert Cake Cutting will happen around 8:15, and Purple Door Ice Cream and Espresso Martini bar will also

open around 8:30

06:30 pm Speech

Andrew Sutter - Groom's brother/Best Man

06:35 pm Speech

Nick Wismans (Wihssmens) - Groom's Best Man

06:40 pm Speech

Emily and Jane Beagen (Beegan) - Bride's friends, Maid of Honors

07:15 pm Cake Cutting

Announce Cake Cutting: Yes **Song:** Sweet Life by Frank Ocean

07:20 pm Father/Daughter Dance

Dancers: Daniel Lee & Melissa Lee

Song: Melissa by Allman Brothers(Recorded) https://www.youtube.com/watch?v=71xvwVQABvw

Special Instructions: Fade out appropriately around 2.5 minutes.

07:24 pm Mother/Son Dance

Dancers: Norene Sutter & Ryan Sutter

Song: What a Wonderful World by Louis Armstrong(Recorded)

https://www.youtube.com/watch?v=A3yCcXgbKrE

Special Instructions: Fade out appropriately around 2.5 minutes.

07:26 pm Other Special Dance

Dancers: Anniversary Dance & Anniversary Dance

Song: Crazy Love by van morrison(Live)

https://www.youtube.com/watch?v=OIaKy1vM9hs

Special Instructions: start with everyone. go to the oldest married couple.

Other Dinner Information

No Change

Dinner Music: Recorded background jazz playlist +Disney love songs.

Meet And Greet After Dinner: No

Ryan Sutter and Melissa Lee Reception Reception Information (Entertainment)

07:30 pm Dueling Piano Show

10:00 pm DJ Show

Must Play Songs:

Cruel Summer - by Taylor Swift (Live)
Born To Run - by Bruce Springsteen (Live)
Rosalita - by Bruce Springsteen (Live)
Scenes From An Italian Restaurant - by Billy Joel (Live)
Come On Eileen - by Dexys Midnight Runners (Invite Lee Family Up to dance around the Bride) (Live)
Can You Feel The Love Tonight - by elton john (one of the two slow dances) (Live)
2 Slow Dances Only. - by ()
Pop Punk Songs. - by ()

Songs To Avoid:

No Line Dances - Cupid Shuffle , Cha Cha Slide, Electric Slide, Any line dance really

Avoid these unless requested a bunch -

Don't Stop Believing

Timber

Cotton Eyed Joe

Tennessee Whiskey

Friends in Low Places

Sweet Child Of Mine

Soulja Boy

Jump Around

Gonna Make You Sweat (Everybody Dance Now)

Can't Stop The Feeling

We Are Family

Anything by Bruno Mars

Call Me Maybe

Twist and Shout

All Night Long

Shape of You

Single Ladies

Shout

Avoid country

Explicit Lyrics: Use your best discretion, maybe at the beginning of the night try to be less explicit. There aren't any specific words that you need to avoid besides the obvious

Other Details

Bouqet Toss: None **Garter Toss:** None

Last Song Of Night: Love Story - Last live song, TBD last Dj Song

Tipping: No

Alcohol/Bar

Bar In Same Room As Dance Area: Yes

Type: Open

Additional Information: When you play Come On Eileen, announce for the Lee family to come to the dance floor. The bride's grandma's name is Eileen (she won't be able to attend the wedding) and we always play the song at family weddings.



Ryan Sutter and Melissa Lee Reception Miscellaneous Information (Entertainment)

No Of Guests: No Change

Children

Approximate Number Of Children: 1

General Age Range: 9

Wireless

Details:

Please Provide The Name Of The Connection And Password Wireless Name

Password

Unsure Unsure

Other

Honeymoon - Portugal for two weeks **Wedding Colors** - Black/White/Mauve

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 5 - Non-stop requests with an emphasis on dancing.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a wedding show with little talking and non-stop dancing.

Departure And Load-Out

After-Party - Announce the following details:

Our "Happily Ever After Party" will be at the Craft bar on the first floor at The Trade Hotel located right across the street. We are serving late night snacks there. The After Party is from 11:00 pm -1:00 am.

We must be packed up and out of the venue by 12:00 am

Additional Information: want it to be request based.

venue has sound system and mic. maybe use for dinner and speeches etc. maybe plug into their system.

Ryan Sutter and Melissa Lee Timeline (Entertainment)

Full Timeline

 ${f 03:00~pm}$ - Load in (ceremony/cocktails)

03:00 pm - Arrival Time (musicians)

04:15 pm - Guests Arrive For Ceremony

04:30 pm - Ceremony Begins

05:00 pm - Guests Arrive For Cocktails

05:00 pm - Cocktails Begin

06:15 pm - Guests find seats

06:17 pm - Wedding party introductions

06:18 pm - First Dance

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07:26 pm - Other Special Dance

07:30 pm - Dueling Piano Show

08:30 pm - Photographer will be leaving

10:00 pm - DJ Show

10:30 pm - Bar closes

11:00 pm - Reception Ends

The "No" List

- No blessing
- No WedPics
- No meet and greet
- No bouquet toss
- No garter toss
- No special songs per heritage
- No expected fight songs
- No tipping
- No send off
- No shuttle

Reminders:

- Turn down the lights in the room (especially before first dances)
- Make sure the couple and their parents are present
- Communicate with vendors (like Photographer and Videographer), make sure they're ready
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Microphone
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- $\bullet \ \ Pencils/Forms/Tip\ Jar/Gaff\ Tape$
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- · Business Cards

4. CEO

Mike Potts - (815) 245-3623 (text only)

Rig Setup/Operation Scribd

<u>Click here</u> or scan the QR code.



Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.
Username:info@felixandfinger s.com
Password:FFPlayer88

Player FAQ

Have other questions? Chat with our <u>AI Support</u>